



National Centre for Rural Development's  
**Sterling College of Arts, Science and commerce**

(NAAC Accredited)

(Affiliated to University of Mumbai)

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## Criterion – 7 Institutional Values and Best Practices

### Key Indicator – 7.2 Best Practices

#### Metric 7.2.1 Best Practices -1

##### 1. Title of the Practice

Learners' Leadership Enhancement Program

##### 2. Objectives of the Practice

The objectives can be stated as:-

- ✓ To motivate the learners in bringing creative ideas for conducting certain events
- ✓ To develop skills on planning, organizing and controlling the events. (developing Managerial & Leadership skills)
- ✓ To create an environment in which the learners can have optimum use of institutional resources
- ✓ To create branding of the institution through learners driven activities/fest
- ✓ To identify learner's leadership and management qualities
- ✓ To develop a sense of team work among learners

##### The Context

Following are the challenging issues in designing and implementing the practice:

- ✓ Different groups of learners bring multiple proposals for the event. Selecting one out of them and convincing the other groups becomes a challenge.

- ✓ The institution has limited budget for such practice, implementing the practice with limited budget and fund generation through sponsorship for deficit budget has been challenging
- ✓ The learners in the organizing committee of the event expect academic leniency from institute
- ✓ Learners involved in organizing the events often find it difficult to manage effectively, both academic and co - curricular activities.
- ✓ Even though this practice aims at teaching the learners the importance of team work (group work culture), it is a challenge for the institution to create a culture of team work

### 3. The Practice

With respect to this practice of learners initiated events/programs, institution constituted a committee consisting of faculty members and a committee coordinator to guide and monitor events to be organized by the learners. This committee receives the proposals from learners, proposals are discussed a joint meeting of the committee and learners and suggestions are made to the learners, if required, to make changes in the proposals and the final proposal is submitted to the principal who forward with his recommendations to the higher authority (trust) for formal approval and financial support.

After approval of the proposal from the trust, various activities to be done to organize the event are listed and activity wise sub-committees of the learner leaders are made and specific task is assigned to each sub-committee.

While forming committees and sub-committees of learners, teacher coordinator of the committee conducts interviews of the learners who are willing to become members of committees and selection was made and such selected members are assigned specific task based the skills and ability of learner member

There is a core team of learners which makes a detailed plan, prepares event brochure and invitation letters to be sent to different colleges to invite their learners to register and actively participate in the events

The core team also invites the entries from in-house learners who are ready to perform during the event. Performances are categorized as Dance, Singing, Stage Drama etc, The entries received from learners within the campus are shortlisted through audition by the teachers and outside experts. The events which are selected through audition are allowed to practice in the campus under the supervision of teacher/s, a final demo is conducted to allow them to perform on the day of event

Institution assigns responsibility to teachers based on their skill, to supervise and coordinate certain activity, like singing, dance, sports etc and guide the learners group on the day of actual event for smooth conduction

After execution of the event, the core team of learners prepares a detailed report of the activities done and the statements of actual expenditure incurred for the event to the teacher coordinator. Also post-event analysis done in a joint meeting of core team, teacher coordinator and principal to understand the areas of improvement for the events in future

#### 4. Evidence of Success

As evidence of success following points can be noted :-

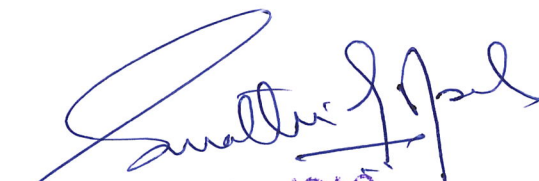
- ✓ After considering the objectives as set and mentioned above, it can be said as the objectives are achieved and the practice has set a benchmark for future events
- ✓ There are several situations in which a good number of learners came forward in support of such practices and requested the top management of the institution to consider the same for future years of academic calendar. And therefore, the such practices are being followed from 2016-17 onwards.
- ✓ Even such practices are being recognized and appreciated by the neighboring institution management too and few institutions have also taken initiatives to promoting their learners to organize such events
- ✓ The management of the institution, based on the report and feed –back of the event of first year from principal and from the society, decided to increase the budgetary provision for such events. And the event has been organized each year consistently.
- ✓ Few learner members of core team got an opportunity from nearby institutions to guide the learners of their institutions to guide during the time of organization of event
- ✓ Few alumni who were part of such practices during their college days also appreciated and started their own event management firms in professional capacities.
- ✓ .

## 5. Problems Encountered and Resources Required

While planning for such practice, following problems were being encountered and were tackled for effective utilization of the resources

- While planning for such practices, few learners group were of opinion to have the practices in their own control. They were not of this opinion to have any faculty member to be guiding and controlling the entire practices. But with the permission of college higher authorities, few faculty members also being grouped in the name of a committee and being given responsibilities to effectively supervise the practices.
- Due to space constraints and sharing the college premises with the other bodies of the same institute, sometimes problems being felt while planning and execution of the practices. Certain resources as required from the college were also not being available at the time of need as the same being shared by the learners of other bodies.
- The problem encountered with respect to the funding and shortages in the financial budgets due to unavailability of source of fund as required to execute the practices. Under such circumstances, college management has taken initiatives to provide funding to some extent for effectively executing the events/programs.

## 6. Notes (Optional)

  
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## Criterion – 7 Institutional Values and Best Practices

### Key Indicator – 7.2 Best Practices

#### Metric 7.2.2 Best Practices -2



#### 1. Title of the Practice

#### Curriculum Delivery for Human values, professional ethics & environment sustainability initiatives

#### 2. Objectives of the Practice

The objectives can be stated as:-

- ✓ To support the Society on government's appeal for 'Environment Consciousness'
- ✓ To develop a sense of transparency and bringing connectivity with the stake holders
- ✓ To develop an environment in which learners should find easy to mark their presence in the society on different issues
- ✓ To create branding of the college
- ✓ To identify the situations where the certain information can be easily communicated to the Society and other stakeholders
- ✓ To develop an environment friendly working system for teaching and non-teaching staff,
- ✓ To create awareness on social and environmental issues among the learners.

#### The Context

- It was challenging to create an involvement in the social and environmental

issues.

- Faced certain challenges by the staff during conduction of the programmes
- Issues were unidentified and unnoticed by the major sections of the society,
- Learners participation in such activities were being one of the concern

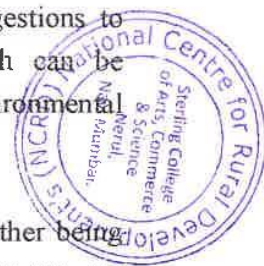
### 3. The Practice

Human values, professional ethics and sustainable values have been addressed to students through the curriculum. The institute has approached for certain activities of these values in line to the holistic development among the students. Once the approval for such activities received from college higher authorities and management team, one committee consisting of few faculty members and a committee coordinator being formed to look after the activities and Learners participation in that regard.

The college management also planned an educational session in the form of orientation program by calling a guest speaker every year. One representative from the group of learners is nominated as a leader who the team in all such outreach activities. A faculty staff is also being given the responsibility of giving guidance in all such activities. Right from planning till implementation and execution, the faculty staff and the learner leader is getting involved in all such steps. Certain group of learners being the core team members plans and give suggestions to faculty in-charge and college management on the activities which can be undertaken and executed on the theme of society connectivity and environmental issues.

The faculty in-charge keeps record of the students participating and either being the outreach committee member or non-committee member. Such learners are getting due credits while preparing college defaulter list and attendance reports. The students participating for such outreach programs are also getting appreciation certificates and awards during college annual days. Any learner falling short of minimum attendance requirements as per university guidelines are considered for credit in the attendance and eligibility for filling semester end exam forms.

The programs which are undertaken under the theme are festival of Lights, **Raksha-Bandhan celebration, tree plantation, health awareness, anti-drug addiction awareness and Health Consciousness Drive**. The NSS Unit of Institute has been undertaking pioneering extension and community outreach work as its engagements on regular need-based interventions such as those for promotion of health, **TB, dengue malaria Thalassemia awareness, dental & eye check-up**



**and Blood Donation camp** in association with NMMC blood bank and education of gender sensitization initiatives in association with women development cell.

Cleanliness of polluted area of Belapur through "**Big Mumbai clean up**" program and **anti-drug addiction, Road safety awareness, heads up campaign, anti-drug addiction street play** which was published in the newspaper on next day and successful area level **Gandhi Jayanti Rally with anti-plastic oath taking ceremony** on the occasion of 150th birthday and 50 years of NSS was landmark achievement under which more than two hundred student volunteers of the Institute and other colleges actively participated in rally which was witnessed by residents of more than 100 societies of Nerul and Sea woods east area.

This entire working is done with the help of NSS committee and other learners initiated teams led to creating better image of the institute in the nearby areas. Thus, it is being proved to create an environment friendly working atmosphere within the institute premises for the learners.

#### 4. Evidence of Success

As evidence of success following points can be noted:-

- ✓ After considering the objectives as set and mentioned above, it can be said as the objectives are achieved and the practice has set a benchmark for future.
- ✓ There are several situations in which learners came forward in support of such practices and requested college higher authorities to consider the same for future years too. And therefore, such practices are being followed from 2015-16 onwards.
- ✓ Even such practices are being recognized and appreciated by the university (NSS & Extension Cell) during its evaluation process.
- ✓ Such practices are being noticed by college development committee members and management representatives too. They have started giving financial support for adopted area outreach programs.
- ✓ Few learners and parents too, came in support of such practices and gave suggestions for improving the same in future years.



- ✓ Few alumni who were part of such practices during their college days also appreciated and shared their experiences during Alumni meet. (They were learners when introduced the system)

## 5. Problems Encountered and Resources Required

While planning for such practice, following problems being encountered and being resolved for effectively utilizing the resources required:-

- While planning for such practices, few learners group were of opinion not to control such practices through any committee. They were of opinion that if such activities are learners initiated where planning, execution and control will be in the hands of learners, the same will prove more effective.
- Due to absence of interest and knowledge in case of few learners, the overall participation of such activities is comparatively less. Even after offering attendance credits and other academic benefits like scoring grace marks for learners who are committee members, the average participation for such outreach activities has not improved.
- The another problem encountered with the permission and organizing the activities at remote locations where sufficient resources and arrangements are missing. In such situations, the quality and effectiveness of the such activities are getting affected. At certain locations, permissions from local administrators like corporator or village panchayat has become a challenge.

6. Notes:- The activities mentioned above are the sample activities, however the detailed list is provided in the form of Annexure 7.2.2.1 in the SSR uploaded.



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